

Holly Forest Homeowners Association, Inc

Application for Amenity Center Rental

PO Box 1389

St. Augustine, FL 32085

Renting/Reserving Responsible Homeowner Info:

Homeowner Name: _____

Homeowner Address: _____

Phone Number: _____

Email: _____

Event Date: _____

Event Start Time: _____

Event End Time: _____

1. The Holly Forest Amenity Center's Club House is available on a first-come, first-serve basis for Holly Forest Homeowners upon receipt of a completed application and a check for \$150.00 security deposit made payable to *Holly Forest Homeowners Association*.
2. The responsible Homeowner is responsible for complete clean-up of the Club House and any other areas they used, including removal of trash, immediately after the event.
3. The responsible Homeowner will take pictures, including of the Club House and outdoor areas, Club House walls, furniture and other areas used after cleaning it and removing all trash and email those pictures to ST@alsopcompanies.com as proof of a full clean-up and no damage.
4. The responsible Homeowner is to receive approval of clean-up and property damage.
5. The deposit is to cover a lack of clean-up, violations and/or any property damage.
6. The responsible Homeowner is responsible for any additional damage over \$150 caused by them or anyone at their event.
7. The \$150 rental fee is waived if the purpose for the rental (reservation) is for a meeting or gathering of resident Homeowners who reside within the Holly Forest community. (For example; activity groups organized within Holly Forest for the purpose of game night, card club, book club, sewing group, ladies or men's night or similar activities.) Clean-up should take place after each gathering. Should property damage occur, the reserving responsible Homeowner will be required to reimburse the HOA for any damage to the property.

The undersigned, _____ Homeowner(s) of Holly Forest Homeowners Association hereby request permission to use the Club house on _____ from _____ to _____ (am/pm) and hereby render a security deposit in the sum of \$150.00 unless the fee is waived pursuant to #7 above.

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Any Homeowner Who Rents/Reserves the Club House agrees as follows:

- Homeowner's Initials: _____ The rental is only for the Club House area, not the pool or pool area.
- Homeowner's Initials: _____ Bounce houses or play structures of any kind are strictly prohibited at the Amenity Center. Please make sure no one who is part of your event is bring such items.
- Homeowner's Initials: _____ No part of the Amenity Center can be used for any unlawful purpose.
- Homeowner's Initials: _____ The responsible Homeowner will not make or permit any act, which may interfere with the use and enjoyment of the neighborhood by other residents.
- Homeowner's Initials: _____ The responsible Homeowner agrees there will be no posting of signs of any sort or any advertising on the Holly Forest property relating to usage of the Club House or any area of the Amenity Center.
- Homeowner's Initials: _____ Absolutely NO GLASS in any part of the Amenity Center, especially the pool and pool area.
- Homeowner's Initials: _____ The responsible Homeowner will ensure that all non-resident guests confine their activities to the Club House area and follow all Rules and Regulations as well as the rules and limitations outlined on this form.
- Homeowner's Initials: _____ The responsible Homeowner will assume full responsibility, liability, and financial responsibility for any violation of any Holly Forest Rules and Regulations, including all limitations and rules outlined on this form, done during their event and/or by their guests or participants.
- Homeowner's Initials: _____ The responsible Homeowner will assume full responsibility, liability, and financial responsibility for any damage to the property of the Holly Forest Homeowners Association done during their event and/or by their guests or participants, especially the Amenity Center, the Club House, pool, pool area, its equipment, furnishings, contents and parking area.

Homeowner's Overall Acknowledgement of all information, rules, regulations, limitations and responsibilities list on Pages 1 & 2 of this Amenity Center Rental Form:

Homeowner's Signature

Homeowner's Printed Name

Date

For office use only:

Date Application Received: _____ Deposit Received: _____ Check #: _____

Form Updated 02/01/2024